

## **Director Wellness and Employment**

### **Job Announcement**

Please submit all resumes and inquiries to [David.Sherman@tn.gov](mailto:David.Sherman@tn.gov) by June 15, 2018

*MH/IDD Program Director - Salary Range: \$4,327 - \$7,787 monthly*

The Tennessee Department of Mental Health and Substance Abuse Services (DMHSAS) is charged with planning for and promoting an array of services from prevention and early intervention to resiliency and recovery. DMHSAS operates four Regional Mental Health Institutes and contracts with mental health and substance abuse community providers across the state to offer services to Tennesseans. The Department manages a budget of more than \$350 million, with funding from dedicated fees, revenue, federal grants, and state general fund appropriations.

### **Summary of Position**

The Director of Wellness and Employment serves as a member of the Division of Mental Health Services (DMHS) leadership team and has responsibility for providing leadership, vision, administration, and oversight of all DMHS Wellness and Employment programs. The Director is responsible for leading and coordinating the Supported Employment Initiative implementing the Individual Placement and Support (IPS) model and the Peer Wellness Initiative throughout the state to Tennesseans.

### **Principal Duties and Responsibilities**

#### **Leadership**

- Creates, communicates, and enacts a vision for expanding wellness and employment programs throughout the state of Tennessee.
- Closely collaborates with DMHSAS leadership to make improvements to program content based on analysis of program data and information collected through communication with service providers, stakeholders, and other departmental staff.
- Develops, supports, and strengthens collaborative relationships with staff, statewide community groups, state and local government and non-profit agencies, community mental health centers, and other stakeholders.
- Routinely presents information relevant to wellness and employment programs to community groups, other governmental agencies, or other groups.
- Maintains open lines of communication (by telephone, written form, e-mail, or in person) with internal and external stakeholders (e.g., individuals seeking information, service recipients, contracted providers, other agencies, families, and others) to exchange information relative to the department's mission and goals.

#### **Data Collection and Dissemination**

- Collects and compiles required DMHSAS programmatic and fiscal information to assist in the development and management of wellness and employment programs.

- Compiles reports for DMHSAS executive management and to other identified audiences and shares recommendations with relevant staff.
- Develops and implements methodologies and systems for program data collection and reporting.
- Reviews program related data to identify problems, trends, best practices, and other information pertinent to program management and development.

#### **Knowledge, Skills and Abilities**

- Proven experience in successfully initiating and sustaining multi-agency and multi-community policy, system, and environmental change strategies.
- A demonstrated working knowledge Peer Wellness and Supported Employment programs for individuals with behavioral health issues.
- Effective communication skills, including written and public speaking, and adept at dealing with people at various levels within the organization, as well as, external stakeholders and leaders.

#### **Education / Experience**

- Minimum of a Bachelor's degree in a social or behavioral science or other related acceptable field. Master's preferred.
- Experience equivalent to 3 or more years working in the human services field.
- Experience monitoring, evaluating, planning, or coordinating behavioral health programs.
- Willingness to travel approximately 25% - 35%, primarily in-state.

*TDMHSAS is an AA/EEO/ADA employer*